

# Green Star Checklist



## CHAPTER 6.0 – GREEN STAR PROGRAM

### Section 1 – Green Star Requirements (all must be implemented)

- 1. Pre-clean parts with a rag or wire brush to reduce the amount of water or solvents used in your parts washer.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 2. Change all aerosol spray cleaners to non-chlorinated.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 3. Completely use up the contents of aerosol spray cleaners. **Puncture** the cans prior to disposing in the solid waste dumpster.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 4. Use a dedicated drip pan labeled “used oil” to collect used oil from vehicles.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 5. Use a dedicated drip pan labeled “waste antifreeze” to collect waste antifreeze.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 6. Store waste antifreeze in a **plastic** container labeled “used antifreeze.”  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 7. **Recycle** waste antifreeze on site or by a licensed waste antifreeze recycler. Label recycled antifreeze drum “good antifreeze.”  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 8. Keep **all** storage containers closed at all times except when adding or removing waste.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 9. Store all waste containers inside secondary containment and under cover to protect from the weather.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 10. Use self-closing funnels when adding fluids to waste containers  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 11. Label **all** containers as to their contents.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 12. Inspect containers weekly for signs of leaks or deterioration. Keep a log documenting observations.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 13. Use a commercial laundry service to clean your shop towels.  **Yes**  **No - Date Completed**  
\_\_\_\_\_
- 14. Use shop towels to clean up small spills as opposed to mopping or rinsing floors.  **Yes**  **No - Date Completed**  
\_\_\_\_\_

- 15. Reuse absorbents as much as possible. Store used absorbents in closed and labeled containers.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 16. **Recycle** all fluorescent and HID lamps to a permitted mercury recycling facility.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 17. Store waste mercury switches in a closed container labeled "spent mercury switches." **Recycle** at permitted mercury recycling facility.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 18. Dispose of waste tires at a facility where they will be **retreaded or recycled**.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 19. Train all employees to identify, reduce and properly handle wastes. Training should be conducted annually and for all new employees upon hiring. **Document training**.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 20. Batteries are stored upright, no more than four high, in a secure, covered location inside secondary containment.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 21. Perform regular maintenance on your oil/water separator to ensure it is in good operating condition. A waste determination must be performed on the sludge prior to disposal.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 22. Inspect equipment regularly to ensure in proper operating condition  **Yes**  **No** - Date Completed \_\_\_\_\_

**Section 2 – Green Star Requirements (implement one (1) of your choice):**

- 23. Change your solvent-based parts washer to an aqueous, hands-free parts washer.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 24. Use a self-contained floor scrubber with a closed-loop pad that removes oil and then filters and reuses the water.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 25. Use hydrophobic mops or absorbents to clean up spilled oil.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 26. Change all lighting to Fluorescent/High Intensity Discharge (HID) type lighting.  **Yes**  **No** - Date Completed \_\_\_\_\_
- 27. Implement a plan to replace mercury switches in the hood and trunk lighting systems and anti-lock brakes with ball bearing switches that have no mercury.  **Yes**  **No** - Date Completed \_\_\_\_\_