

ENVIRONMENTAL PROTECTION COMMISSION MINOR WORK PERMIT MARINE CONSTRUCTION GUIDELINES

WHO NEEDS A ENVIRONMENTAL PROTECTION COMMISSION (EPC) MINOR WORK PERMIT?

Pursuant to Chapter 95-488, Laws of Florida, and Interlocal Agreement between the EPC and the Tampa Port Authority (TPA) any person desiring to dredge, fill, build or permanently moor any structure on submerged lands within the Port District must apply in writing to the EPC, if the site falls within the delegated areas. Delegated jurisdictional waters include tidally influenced waters, Lakes Thonotosassa and Keystone, the Hillsborough River, Little Manatee River and Alafia River and navigable tributaries, excluding:

1. Standard Work Permits
2. Utility crossings
3. Any permit which requires a submerged land lease
4. Any permit which requires a submerged land easement
5. Commercial tidal lands (as set forth in TPA Submerged Lands Management Rules, except for Seddon Channel)
6. TPA owned uplands:
 - a. Including but not limited to Fantasy Islands, 2D, 3D and other dredge spoil islands
 - b. Any permits over or across uplands created from accretion. These lands are property of the TPA.
 - c. Any uplands created by dredge overflow. These uplands become the property of the TPA
7. Port of Tampa berths or Port of Tampa related marine structures
8. Any permits that the TPA requires for its development

TYPE OF PERMIT NEEDED – MINOR OR STANDARD?

A **MINOR** work permit is needed for projects meeting the following criteria: Docks less than 2500 sq. ft. structural area and less than 300 ft. long, dredge/fill less than 1000 c.y., maintenance dredging less than 10,000 c.y., seawalls less than 400 ft.

A **STANDARD** work permit is required for projects exceeding the above listed thresholds for projects that may be expected to have significant environmental or hydrologic impact. All standard work permit applications must be submitted to the TPA.

MINOR WORK PERMITTING GUIDELINES

Properties with shoreline frontage of less than 65 ft. must maintain a 10 ft. setback from the riparian lines (which are not necessarily extensions of the property lines.) Properties with 65 ft. to 80 ft. must have structural setbacks of 15 ft. Properties greater than 80 ft. require a 25 ft. setback.

Structures may not encumber more than 10 square ft. of submerged land for every foot of subject shoreline. Structural area includes all decking, boatlifts and roofs.

Structures may extend a maximum of 25% of the navigable width of a waterway. Distances may be restricted more based on site specific conditions.

Projects located with Aquatic Resource Protection Areas such as the Little Manatee River are permitted under more stringent guidelines.

Sundecks (over boatlifts only) are allowed in specific areas only. Roofs over docks are not allowed.

Seawall construction is essentially limited to the replacement of existing walls within eighteen (18) inches face-to-face and require drawings/plans signed and sealed by a FL Registered Professional Engineer. The use of rip-rap and/or native wetland vegetation is encouraged as an alternative shoreline stabilization method.

PERMIT APPLICATIONS

Applications must be submitted by the submerged land owner or the **abutting upland riparian property owner**. Therefore, if you live in a condominium or an apartment, an authorized representative of that association must apply for the permit.

Acceptable drawings must be submitted as part of the permit application. They must be scaled and depict **all** structural dimensions and elevations on plan and profile views of the project, including existing structures on site. The setback distances from the closest portion of the structure to the adjacent property boundaries must be depicted. Include a site plan showing adjacent properties with depiction of approximate size and configuration of existing structures. The EPC will not accept project drawings larger than 11x17 unless prior approval has been provided by staff. A **legal description and property survey (copy) must** accompany **all** applications. Projects other than private, single family structures require drawings signed and sealed by a Florida Registered Professional Engineer and **all** jurisdictional seawall applications require signed & sealed drawings/plans.

MINOR WORK PERMIT APPLICATION FEES/SUBMITTALS

EPC Fees:

All minor work permit applications for marine construction activity require a \$590.00 fee (check or money order made payable to the EPC).

Revisions to non-expired issued minor work permits require a \$75.00 fee and must reference the permit number.

Please direct any questions you may have regarding Minor Work permitting to EPC Wetlands Department directly at 813-627-2600. All correspondence should be sent to the attention of the Wetlands Management Division of the EPC, 3629 Queen Palm Dr., Tampa, Florida 33619.



ENVIRONMENTAL PROTECTION COMMISSION APPLICATION FOR A DELEGATED TAMPA PORT AUTHORITY MINOR WORK PERMIT

ROGER P. STEWART CENTER
3629 Queen Palm Dr. Tampa, FL 33619
Ph: (813) 627-2600 · Fax: (813) 627-2630
www.epchc.org

NEW PERMIT REVISION AFTER-THE-FACT W/N# _____

1. MINOR WORK PERMIT APPLICATION - Brief Project Description:

2. APPLICANT/OWNER INFORMATION:

Request to be present at site inspection

First Name _____ Last Name _____

Company Name/Title _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone Number _____

Email Address _____

3. APPLICANT AUTHORIZED AGENT INFORMATION:

Request to be present at site inspection

First Name _____ Last Name _____

Company Name/Title _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone Number _____

Email Address _____

4. NAME OF WATERWAY AT PROPOSED PROJECT: _____

5. LOCATION OF PROPOSED PROJECT:

Street Address _____

City _____ State _____ Zip Code _____

Folio Number(s) _____

Section _____ Township _____ Range _____

6. PROPOSED USE:

Private Single Dwelling _____ Private Multi-Dwelling _____
Commercial _____ Other (explain) _____

7. OWNER OF SUBMERGED LANDS: _____

Leased Port Property (check box if applicable)

8. PREVIOUS TAMPA PORT AUTHORITY PERMITS ISSUED AT THIS LOCATION:

Permit Number: _____ Date: _____

9. PROJECT DESCRIPTIONS

NOTE: Features and dimensions must be carefully shown on the required application drawings. Please review the attached construction guidelines provided to ensure that the drawings which you have prepared are acceptable.

A. STRUCTURES:

1. NEW WORK _____ MAINTENANCE _____ ADDITION _____

2. DOCKS:

- a. Length of Shoreline _____ Feet
- b. Number of Docks _____ Number of Boat Slips/Lifts _____
- c. Length beyond OHW/MHW _____ Feet Depth at OLW/MLW _____ Feet
- d. Width of Structure _____ Feet
- e. Total Area of Structure _____ Square Feet
- f. Overall Area of Facility _____ Square Feet

3. SEAWALLS, BULKHEADS, REVETMENTS:

- a. Length of Shoreline Before Construction _____ Feet
- b. Seawall Vertical Height _____ Feet
- c. Rip-Rap Slope: Horizontal Distance _____ Feet Vertical Height _____ Feet
- d. Type of Material _____

4. OTHER TYPE OF STRUCTURE: (Please Explain) _____

B. DREDGING / EXCAVATION:

1. NEW WORK _____ MAINTENANCE _____

2. DIMENSIONS OF AREAS TO BE DREDGED / EXCAVATED:

- a. Length _____ Feet Width _____ Feet Total Area _____ Sq. Feet
- b. Depths: Existing _____ Proposed _____
- c. Volume: Above OHW/MHW _____ Below OHW/MHW _____ Total _____

d. Area: Above OHW/MHW _____ Below OHW/MHW _____ Total _____

3. TYPE OF MATERIAL: _____

C. FILLING:

1. VOLUME: Above OHW/MHW _____ Below OHW/MHW _____ Total _____

2. AREA: Above OHW/MHW _____ Below OHW/MHW _____ Total _____

3. CONTAINMENT: Seawall _____ Dikes _____ Other (explain) _____

4. TYPE OF MATERIAL: _____

5. SOURCE OF MATERIAL: _____

10. WORK IS SCHEDULED TO BEGIN ON: _____ AND BE COMPLETED BY: _____

11. REMARKS/COMMENTS: _____

12. AFFIDAVIT OF OWNERSHIP OR CONTROL of the property on which the proposed project is to be undertaken

I CERTIFY THAT: (Please Check the Appropriate Space)

- I am the record owner, lessee, or record easement holder of the property described below.
- I am not the record owner, lessee, or record easement holder of the property described below, but I will have the requisite property interest before undertaking the proposed project. (Please Explain in Remarks/Comments Section)

LEGAL DESCRIPTION OF PROPERTY: (Use additional sheets, if necessary)

Print Name of Applicant

Signature of Applicant

Sworn to and subscribed before me at _____ County, _____
, this _____ day of _____ 20 _____

Notary Public

My Commission Expires

13. ADJACENT RIPARIAN PROPERTY OWNERS: (Please include Name, Address, and Telephone Number)

Name

Address

City; State; Zip Code

Telephone Number

Name

Address

City; State; Zip Code

Telephone Number

14. AUTHORIZATION:

- a. I authorize the agent listed in Item 3 to negotiate modifications or revisions, when necessary, and accept or assent to any stipulations on my behalf.
- b. I understand I may have to provide any additional information/ data that may be necessary to provide reasonable assurance of evidence to show that the proposed project will comply with applicable water quality standards or other environmental standards both before construction and after the project is completed.
- c. In addition, I agree to provide entry to the project site for inspectors with property identification or documents as required by law from the environmental agencies for the purpose of making preliminary analyses of the site. Further, I agree to provide entry to the project site for such inspectors to monitor permitted work, if a permit is granted.
- d. Further, I hereby acknowledge the obligation and responsibility for obtaining all of the local, state and federal permits before commencement of any activity.

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete and accurate. I further certify that I possess the authority to undertake the proposed activity.

Signature of Owner/Applicant

Date

NOTE: THIS APPLICATION MUST BE SIGNED by the person who desires to undertake the proposed activity or by an authorized agent. If an agent is applying on behalf of the applicant who is not the property owner, **attach proof of authorization from the property owner.**

FEES:

Minor Work Permit Applications - \$590.00
Permit Revisions - \$75.00

PLEASE FORWARD COMPLETED APPLICATION, REQUIRED DRAWINGS, AND FEE TO:

ENVIRONMENTAL PROTECTION COMMISSION
OF HILLSBOROUGH COUNTY
ATTN: WETLANDS DEPARTMENT
ROGER P. STEWART CENTER
3629 QUEEN PALM DR.
TAMPA, FL 33619