

**HILLSBOROUGH COUNTY
CITIZENS ENVIRONMENTAL ADVISORY COMMITTEE
BYLAWS**

ARTICLE I

NAME AND PURPOSE

- SECTION 1. The name of this organization shall be the Hillsborough County Citizens Environmental Advisory Committee. This Committee was established by the members of the Environmental Protection Commission (EPC), Hillsborough County, Florida in March, 1988.
- SECTION 2. The purposes and scope of the activities of this Committee shall be the following:
- A. To review and evaluate county environmental issues as requested by the EPC.
 - B. To initiate proposals and forward them to the EPC as recommendations for action.

ARTICLE II

MEMBERSHIP

- SECTION 1. The Committee shall be made up of a cross-section of citizens throughout Hillsborough County. The membership of the Hillsborough County Citizens Environmental Advisory Committee shall consist of a maximum of seventeen (17) members, two to be appointed by each EPC member, and one each to be appointed by the Mayors or City Council of the cities of Tampa, Plant City and Temple Terrace.
- SECTION 2. All members of this Committee shall serve for a two-year term, beginning January 1 and terminating December 31 of the second calendar year or at the pleasure of the EPC or the applicable City pursuant to appointments made by the individual EPC members and City Officials.
- SECTION 3. Any member missing more than 3 meetings in the calendar year, will result in a request to the appointing commissioner (or city) to appoint a new member. The appointing commissioner (or city) may appoint a replacement member or may reappoint the member who has become ineligible due to extenuating circumstances.

ARTICLE III

MEETINGS

- SECTION 1. Notice of the time, place and purpose of all regular and special meetings shall be mailed to each member of the Committee, not less than five days before such meeting.
- SECTION 2. A majority of the total members of the entire Committee shall constitute a quorum for the transaction of any business at any regular meeting of the Committee. A majority of those Committee members designated by the Chairman of the Committee to attend any special meeting shall constitute a quorum for the transaction of business at any special meeting of the Committee.
- SECTION 3. Only the appointed members shall be entitled to vote at any meeting of the Committee.
- SECTION 4. CEAC will designate a person to be in charge of taking minutes at their meetings. The liaison from EPC's Legal Department shall assist with recording equipment and will maintain all Committee records at 3629 Queen Palm Drive Tampa, FL 33619.

ARTICLE IV

OFFICERS

- SECTION 1. The members of the Committee shall elect from their own membership, the following officers at the first regular meeting of the calendar year.
- A. Chairman
 - B. Vice-Chairman
- SECTION 2. The terms of office for all officers shall be one year beginning at the first regular Committee meeting of the year and terminating at the last regular Committee meeting of the year, or until their successors are elected at the next regular meeting of the Committee.
- SECTION 3. Any officer may be re-elected for the same office.
- SECTION 4. A vacancy in any office may be filled by the Committee at any regular meeting.
- SECTION 5. Duties:
- A. Chairman: The Chairman shall preside at all meetings of the Committee and conduct all meetings of the Committee. He or she shall forward action taken by the Committee to the EPC for whatever action the EPC deems appropriate. The Chairman shall appoint subcommittees as appropriate and deemed necessary by the Committee, and notify the EPC of such appointments.
 - B. Vice-Chairman: In the absence of the Chairman or in the event of his or her inability to act, the Vice-Chairman shall exercise all powers and duties of the Chairman.
- SECTION 6. Nominations and elections of the Chairman and Vice-Chairman shall be conducted at the first regularly scheduled meeting of each calendar year.

ARTICLE V

AMENDMENTS

- SECTION 1. These bylaws may be amended by the two-thirds vote of the membership present and voting at any regular meeting of the Committee after notice of such proposals for an amendment has been given to all members as provided in these bylaws. All such amendments shall be subject to approval by the EPC.

ARTICLE VI

RULES OF PROCEDURE

- SECTION 1. All meetings of the Committee shall be conducted in an informal manner unless otherwise specified in these bylaws.
- SECTION 2. Agenda items are to be determined by priorities as set by the full Committee. All requests from the EPC shall be honored.

ARTICLE VII

RIGHTS AND PRIVILEGES

SECTION 1. No individual member shall possess any right, interest, or privilege which may be transferable by that member or which shall continue in any manner if the membership of such individual member ceases.

amended 7/24/95

amended 5/18/00

amended 3/16/06